

St. Catharines Female Hockey Association

Board Meeting Agenda

Date: November 11th, 2025

Location: Seymour Hannah - Meridian Room

Time: 6:00 p.m.

Present: Sue Guarasci, Steve Bowen, Grace Nardini, John Sykes, Darryl Dionne, Derek Funk, Trish O'Neil, Mike MacDonald, Ryan Robitaille, Allison Radko, Kevin Kelly, Leah Fenwick, Matt Cooper, Rich Vujasic

Regrets: Christian Parise, Mikayla Guarasci, Craig Bell, Emily Caldwell, Tanya Spence, Cory Burnarski

Agenda Items	Discussion	Action
1. Review/Approval of October Meeting Minutes - Sue	MOTION to approve Meeting Minutes from October meeting.	Matt/Derek - second/third. All IN FAVOUR - Carried
2. HL/GHGHL - Trish/Derek	<p>U9 level concerns in regards to some coaches not agreeing on the format of play. Refs should be aware of rules - 3x3 or switching ends, etc. Brenda had released guidelines (based on Hockey Canada) - they are based on skills - stronger/weaker levels so that each side is playing with their own skill. OW is 2x22 should be 2x20 for timekeeping for flood. A's need flood; no flood between HL.</p> <p>Coaching for U9 should have guidelines because players need to be educated - it is not occurring now.</p> <p>An email was sent to the Official Timekeeper email address from a parent from a U9 team (Maryann D); it indicated that the Refs need more education on how the game calls should be done etc.</p> <p>HL is having a good season. There has been some discrepancies in calendars but have been taken care of.</p>	<p>Leah is to forward email to Ref contact.</p> <p>Leah is to respond to the originator indicating that she will discuss with coaches and forward to Ref contact.</p>
3. DS update - Derek	<p>Possibly three teams up and running; tryouts are currently running; options for ice are currently being reviewed. U11/U13/U15 will run DS teams none for U18. Matt is confirming jerseys but does not think there will be issues with supply; will confirm next week.</p> <p>Games will be scheduled by December. U13 had at least 30 players at the tryout session. Reminder that games and tournaments need to be scheduled properly so communication with Steve is key. Confirmation for registration to open the rosters is necessary/asap for Sue.</p>	No further action.
4. Rep Updates - Darryl	<p>The season is good so far.</p> <p>Rep tournament stats - as per thank you email from Sue. One overlooked issue is U22A - score was reversed on board. Lots of support was noticed - especially by the coaches.</p>	No further action.

	<p>Gatorade boxes - issues with delivery date but will be dealt with later with Matt.</p> <p>AA coach selection is underway with Mike/Sue/Kevin.</p> <p>The Communication Media team is doing great work; response time was excellent with requests. The Go Fund Me info was posted almost immediately by them. Darryl attended the celebration of life for the Savage family (along with the team in their jerseys); it was well received by Dad/family. Many associations have contributed to the family.</p>	
5. IP Updates - Christian	<p>The IP program has been running very smoothly this season. We have been off for the past two weeks due to tournaments, but will be resuming sessions shortly, including an upcoming intersquad game day. Feedback from parents has been very positive - families have expressed appreciation for the structure, fun environment, and steady progress of the players.</p>	No further action.
6. First Shift - Christian	<p>The First Shift program is nearing completion and has been another great success. I've been receiving many inquiries from parents about next steps and how to continue their child's hockey journey, which speaks to the strength and impact of the program. I'll be sending out a follow up email to the families with details on the next First Shift session, which will take place in January. We do still have few loose ends regarding equipment that was not received from Bauer; I plan to be more assertive in ensuring all gear is properly delivered and accounted for prior to the next fitting session.</p> <p>Additionally, I'll be reviewing the leftover Bauer equipment in the office/lockup to determine what can be donated. Jill had previously mentioned that extra gear has been sent in the past to Project North (Nunavut) - an initiative that collects and distributes hockey equipment to Indigenous communities in the North. I'll be looking into this further to see if we can support that program again.</p>	<p>Equipment donations should be reviewed for In House requests prior to this initiative.</p> <p>Christian needs to schedule the IP program pictures with DSP.</p> <p>Craig has confirmed the email for "Fundamentals" - no reference to previous board member.</p>
7. Player Development - Mike	<p>Mike is still meeting with Coaches; instructors are handling practices as coaches -no correction/instruction/development/mechanics/proper form. Coaching clinics are required or needed to improve them. Mike is working on a new list of instructors.</p> <p>Interviews for AA coaches are still ongoing- should be completed by tomorrow night. Still too early for this and a bad position for coaches who should be working on this year's program not thinking about next year. We need coaches for development; teach development; teach systems; manage; support; reflection of the board; meetings will be early so prep can be completed.</p> <p>Solution was brought - should development money be added to coach salary; could this be done to get better coaches? Is this actually more efficient?</p>	No further action.

	Athletic Farm can be used for some levels but not all; skill for one or two than move on/need correction/build on mistakes - just small corrections; need to work on having U22AA in this association.	
8. 2025-2026 Coach selection - Mike/Kevin	AA interviews to be done tomorrow. A applications and interviews to be completed by December. B/BB application submissions and interviews to be completed in the new year. Teams (double if necessary) will be based on projections - Steve will be providing numbers/stats soon. Minors based on program - teams/coaches should be selected in a method that the team is half minor half major at best case scenario; not one team should be all major - 2 year groups is the issue. Strong AA program first; if not A double teams then you should have two BB with minors etc. A is development and AA is play to win.	No further action.
9. Treasurer Update - Cory	U18B Budget issue update from previous season. Cory and Sue have been working to resolve the outstanding invoice from Athlete Farm. Decisions from the Board will need to be brought to the Coach to determine next steps. Further information to follow. From AGM minutes - Cory motioned to have Leah's compensation increased to \$1000 from \$500. Motion to be brought forward to new board. Tournament update to be presented at the next meeting.	Sue to contact the coach with Cory. Trish/Kevin - second/third. All IN FAVOUR - Carried Cory and Trish to provide at December Meeting.
10. Ice Update - Steve	Summer ice requests are already coming in. Confirming Super Sunday - April 12th Club Roma dates/deposit need to be confirmed by Cory - Tues/Wed prior to April 12th and April 14th. The HL tournament would like 3-10 more hours if it can be scheduled.	Cory to confirm dates for events; deposit made? Steve to confirm hours for HL tournament.
11. Equipment Update - Matt	DS jerseys - currently working on them and supplies should be good. Goalie equipment - IP working on them and getting pennies for them too. U9 tournament for Jan 25 (3 games) have mock ups for jerseys - purple and black; Refs need to be booked; Steve has ice booked. Gatorade boxes need to be distributed to rep teams - HL teams need to be communicated to in order for pick up. MVP puck order - tournament was short; pricing needs to be completed for stamped or sticker option.	Matt/Trish/Derek to distribute to teams. Matt to organize pricing and present at the next meeting.
12. Communication/Social Media - Mikayla/Emily	Social media went well during the tournament. Post for finalists and winners plus a post for MVG winners. U13AA and U15AA teams have their media day photos and everyone seemed happy with them. Just	No further action.

	<p>waiting on the invoice and will send it to Cory once we have it. We posted stuff for AA coaches applications so please let us know when A and other levels need to be posted.</p> <p>Also we posted a gofundme for Savage family on IG and Facebook and did links on story.</p>	
13. Tournament Update- Trish/Cory	<p>Banner update- Tournament annual banner or handing out banners each year? Championship banners in Rink 2 to hang; who to handle? Rep Tournament Photos- U18BB MVG was missed; possibly others? Hotels - reimbursement is approximately \$10 per room; 1507 rooms were booked; 30-45 days to process commissions; The OW report still needs to be submitted because it is waiting for Refs. Tournament rules need to be reviewed especially the OT - possibly have regular game times - 12/15/15 and 10/10/12</p> <p>HL Tournament The Winter Classic has approximately 77 teams as of now.</p>	<p>Leah to keep the banner for each year. No change. Matt to handle the arena.</p> <p>Leah had to take a pic; it needs to be added to the list of tasks. Cory and Trish to present financials of tournament Dec. Trish to submit everything to OW and indicate waiting on a report from Refs.</p>
14. New Business	<p>Event - Santa Dec 21 Mike K has booked his time for that date but it should be a Saturday for IP and U9. Invoice is typically under \$500; motion to proceed with the event. IP has a pizza party and is not included in the HL banquet.</p> <p>Community care items Each team picks their project and media team promotes it.</p> <p>Brook Womens game tickets Multiple teams to go; Jr badger night possibly; code to be used to get the tickets; there is a country night coming up</p>	<p>Sue to confirm date with Mike K - Date is confirmed to be Dec 20th. Allie/Grace - second/third All in favour - Carried.</p> <p>Allie/Darryl to proceed and organize this item.</p> <p>Allie/Darryl to proceed and organize this item.</p>
	<p>Donation (Jr Badger Family - Savage) motion. Grace motioned to have up to a \$500 donation (Cory to confirm) sent to Savage family.</p>	<p>Sue to confirm with Sean what the previous family donations were. Sue to inform Cory and confirm. Matt/Trish- second/third All in favour - Carried.</p>
	<p>Christmas dinner hosted at Dec mtg- Board Christmas dinner will be held on Dec 10 at 6.30 pm in the Meridian Room at Seymour Hannah arena. Antipasto's will be the vendor for dinner.</p>	<p>Cory (Grace) will order and organize.</p>
15. Round Table	<p>Member email Requesting minutes of board meeting minutes; financial information; Sue informed the board that information is on the website and member will be directed to site; this is an FYI.</p>	<p>Grace to reply with direction.</p>

	Trish has informed the group that communication is key when ice is not being used - Steve needs to be informed as soon as possible to redistribute.	No further action.
	Derek mentioned that he has had HL questions to come to Badgers. Coaches are doing a fantastic job; are or should we be looking into ice? Are we going to cap our program? Most levels for HL are at 4 teams. Need to look at projections for next year.	No further action.
	John S thanks to everyone, especially Trish for all hard work at the tournament. Sue requested that Trish complete a listing of duties so that duplication does not occur; streamline everything; provide timeline; list of jobs or who can assist with them.	Trish to provide listing; Sue to review.
Meeting adjourned - 7.59 pm		