

**St. Catharines Female Hockey Association**  
**Board Meeting Agenda**

**Date:** December 10th, 2025

**Location:** Seymour Hannah - Meridian Room

**Time:** 6:48 p.m.

**Present:** Sue Guarasci, Steve Bowen, Grace Nardini, John Sykes, Darryl Dionne, Trish O'Neil, Mike MacDonald, Allison Radko, Kevin Kelly, Leah Fenwick, Matt Cooper, Rich Vujasic, Cory Burnarsk

**Regrets:** Christian Parise, Mikayla Guarasci, Craig Bell, Emily Caldwell, Tanya Spence, Derek Funk, Ryan Robitaille

| Agenda Items  | Discussion   | Action   |
|---|--|--|
| <b>1. Review/Approval of November Meeting Minutes - Sue</b> | MOTION to approve Meeting Minutes from November meeting.   | Matt/Trish - second/third.<br>All IN FAVOUR - Carried  |
| <b>2. Scotiabank sponsorship - John S</b>                   | Sponsorship contact was interested in us and had unsuccessful attempts in contacting various individuals in the organization. Contacted office then was directed to John to close the loop for sponsorship. John met with Erin (daughter in IP) and the Scotia program is "Hockey for all" which involved two branch donations of \$1000 each. Scotia made 6.2 billion in the first quarter.   | No further action.   |
| <b>3. Communication/Social Media - Mikayla/Emily</b>        | No update provided from the media team.<br><br>U13 social media concern (Sue)<br>A player from the U13B team has "bullied" a U13BB player from another association; Coach has it under control but it has been taken up the chain. Presidents have been in contact and it has been determined that the player will be suspended for two games and write apology letter. It has been dealt with and is done.  | No further action.   |
| <b>4. Timekeeper/input issue - Sue</b>                      | Multiple issues have been brought to our attention about mistakes being completed by timekeepers. Trish and Darryl need to communicate to Coaches that they need to review games prior to submitting. OW is not being very communicative or responding. Refs are also calling different penalties. Refs are not following up with signing off on gamesheets; swearing (Port Colborne location); not calling penalties; etc. Coaches need to speak to parents - parents need to understand that there is nothing we can do with calls that are made on the ice. | Trish and Darryl to send communication to Coaches.<br>Leah to send reminders to timekeepers and Refs.  |
| <b>5. Office and storage space lease - Sue/Cory</b>         | Lease and office lease are due for signing. Office expense is \$431.10; storage is \$234.85. The office is still used for meetings, storage at times, tryouts, etc.<br><br>Motion by Sue for signature/lease to proceed.   | Kevin/Matt - second/third.<br>All in FAVOUR - Carried.<br><br>Grace to review the cost of the phone (\$140) line. Grace provided info to Cory and Sue to review/approve. |

|  |  |                    |
|--|--|--------------------|
| <b>6. Treasurer Update -<br/>Cory</b>                | <p>Most HL fees have been submitted; DS are the fees that are left outstanding. John S has been diligent with U22 and Senior payments with only a few outstanding.</p> <p>U18B Budget issue update - speaking with manager to work out the invoice that was paid by association. Odd conversation but still further ahead than what was done last year.</p> <p>Budgets for other teams are expected to be submitted in the next few weeks.</p> <p>John S mentioned that ScotiaBank may be a possible move from Meridian. Cory mentioned it was and will be looked at in the future.</p> <p>Leases for storage and office will be signed by either Cory or Sue.</p>   | No further action. |
| <b>7. Player Development -<br/>Mike</b>              | <p>U15A parent meeting to discuss player movement; these types of meetings should happen every year for pathway; Coaches that come to us should get this type of information, players needs; coaches need to have conversations with players; we need to provide information.</p> <p>Game assessments are still happening; latest reviews were at the winning end. Coach support and growth; spring meetings will enable them to have advantages/open forum. Coaches will be instructed to have players (5 different each week) come up for development, early in the season, so that we can show them there is interest and players can see what is expected.</p> <p>OW restructuring U22 programing - we need to be the place to be south of the RedHill for players; not worried about Stoney but Burlington now.</p> | No further action. |
| <b>8. 2025-2026 Coach selection -<br/>Mike/Kevin</b> | <p>Interviews are going well; many are returning coaches; conversation is basically feedback of current and next year aspirations; coaches are now comfortable with Mike to have conversations.</p> <p>No problems with actual interviews; good people in place, loyal to coaches; good vision; balance of minor/major players is what is communicated as our vision; players need development and expectation of 5 players is communicated.</p> <p>January is the month that they expect to have announcements made for at least A level Coaches; BB and B to follow.</p> <p>U9 Coach is required - Jess is moving up; potentials are in boys hockey but half ice is issue; OW needs to review. Nov pilot project go ahead for next year? If not, we can lose many players from 2017.</p>                               | No further action. |
| <b>9. HL/GHGHL -<br/>Trish/Derek</b>                 | <p>U13 coach complaints about practice have been dealt with. Kevin and Mike assisted.</p> <p>Penalty rules - 3 penalties then out of game/3% of playing time of full game/per game.</p> <p>U18 injury complaint was in regards to Ref call on ice. Parent has communicated with many people in regards to outcome. Coach will discuss with player.</p>   | No further action. |

|  |  |   |
|--|--|---|
| <b>10. DS update -<br/>Derek</b>       | <p>Three teams have been rostered and ready to proceed. Many coaches or team representatives were asked for, Sue indicated that only a few were necessary.</p> <p>Games can be scheduled - communication with Steve/Leah is key. Codes will be provided for games.</p>   | No further action.  |
| <b>11. Equipment Update -<br/>Matt</b> | <p>U13 DS goalie equipment was required then not necessary so that will need to be returned. DS jerseys are ready.</p> <p>600 pucks are ready and printed.</p> <p>AP jerseys for Rep are available if needed.</p> <p>Jan 25 Well Spring is ready.</p>  | No further action.  |
| <b>12. Rep Updates -<br/>Darryl</b>    | <p>Provided well mentioned tournament wins that were posted on social media for Rep teams.</p> <p>Ramp reporting for suspensions.</p> <p>Interview status - mentioned by Mike.</p> <p>U15 AA parent meeting - was appreciated and a must for ongoing pathway for players; covers questions, concerns, recruiting, scholarships, educational component - also need follow up materials.</p> <p>Discussion was made that it is not U18 level that this is required but U15; the "path" needs to begin at a younger age. Timing should be after tryouts - note to have pathway meetings with parents.</p>   | Mike and Darryl to ensure pathway meetings occur with parents after tryouts.  |
| <b>13. IP Updates -<br/>Christian</b>  | <p>The IP program is running very smoothly. The players recently enjoyed their first scrimmage day, and the parent feedback has been extremely positive. At this time, there are no major concerns or issues to report.</p> <p>The only upcoming item for parents is confirming and communicating the date that Santa will be visiting the group.</p>  | Christian to email parents for Santa visit Dec 20.  |
| <b>14. First Shift -<br/>Christian</b> | <p>Our first First Shift session has officially wrapped up, and the on-ice experience was fantastic. The feedback from players and families has been extremely positive, and interest has been so strong that we saw overwhelming demand for additional hockey opportunities.</p> <p>Second Shift Update: We now have dates scheduled for the Second Shift program. Parents will be notified shortly and given the option to continue in the next phase if they choose. A few remaining openings in our IP program were also filled by girls from First Shift, ensuring every player who wanted more ice time was accommodated.</p> <p>Upcoming First Shift Session: The next First Shift begins in the new year, with the fitting event scheduled for the end of January. We'll be taking a different approach with Bauer this time. After the fall fitting</p> | <p>Grace to confirm with Steve/Jill process of payment, communication, etc. for Second Shift.</p> <p>Grace provided the process to Cory and Sue to review and approve for Christian and/or Allison to complete.</p> |

|                               |   |   |
|-------------------------------|---|---|
|                               | <p>event, communication regarding replacement items became difficult, and we learned that only one round of replacement orders was available. This created challenges for families who realized items were missing after that window closed.</p> <p>To avoid this going forward, we'll be working directly with Bauer on a clearer and more reliable process for replacements.</p> <p>Additionally, we still need Jill's name removed from the First Shift website. She continues to receive all inquiries, which adds unnecessary delay for parents. Updating this will streamline communication significantly.</p>  |   |
| <b>15. Ice Update - Steve</b> | <p>HL - All ice given out up to end of regular season, will give out playoff ice once playoff brackets are made and games scheduled. Practices to follow afterwards. As a result there will be a bit of last minute notice for practice ice during the transition between the regular season and playoffs. HL teams to be given a heads up.</p> <p>General question, do we have the teamsnap for the HL teams synced with the website calendar? Can we do this so that all schedules align without the need for me to update the website and then Trish or the team to update their teamsnap. Having them separate can create errors and is a duplicated effort.</p> <p>Super Sunday permit is in finally, to be reviewed by Trish. Issue with city and ice allocation, we requested April 12th back in September 2025 and was told we tentatively have the ice for Super Sunday they just had to confirm the ice out date, follow up was done on Nov 7 and the city stated that we should have our permit in two weeks. Nov 29th we started getting asked by the city to move Super Sunday due to a 3 day tournament request. After lots of back and forth we have April 12th in St. Catharines but with slightly different hours than normal. Do we need any other ice for this ahead of time to lessen the ice on Apr 12 or do we have enough? There are not many options left here if any at all.</p> <p>DS - DS ice has been given out, I think all three teams are all set, a few changes come in here and there. DS tournaments create issues for HL games, DS coaches need to let us know of the tournaments that they are entering to avoid double booking games on DS tournament weekends especially playoff games. DS coaches seem to be unsure of what to do with respect to entering games in RAMP and requesting refs</p> | <p>Trish to communicate with teams.</p> <p>Cory motioned to have Team Snap (Craig provided cost over text \$40 per team) in order to ensure communication is correct.</p> <p>Darryl/ Matt - second/third.</p> <p>All in FAVOUR - Carried.</p> <p>Enough Ice - no further action.</p> <p>Games need to be communicated to Leah.</p> <p>Coaches need to communicate their tournaments, etc. to Steve.</p> |

|  |   |   |
|--|---|---|
|  | <p>and timekeepers. There is enough questions floating around that I am not 100% confident that all DS games have requested refs. I have added all DS games that I know of to the website calendar but there is a chance that I have not been emailed all of the games or that games have been changed. All DS coaches must check over the website calendar and see if all games are posted. If not they must email Craig or I to have them posted. Leah can then check the website and RAMP for any games to be sure that they get covered.</p> <p>Rep - All ice is set, just dealing with a few changes here and there but not much. No other season ice is needed unless some changes are required at playoff/playdown time.</p> <p>Summer ice requests have gone in to the city as well as tryout ice. Waiting on the city to reply with permits for these.</p> <p>AA Training Camps have ice tentatively been requested for Aug 24 to 28, balance of training camp planning to be sorted out after we get the ice schedule (dryland, classroom sessions etc). Do we want to try and host the exhibition series for the AA teams at the end of training camp? If so what levels and how many teams, how many games? Someone will have to contact other centres to organize. Ice will need to be added on that Aug 28-30th weekend based on the response to the above so I will need to know this very soon.</p> <p>Tryouts - The number of listed teams on the coach application posting far exceeds what we can handle ice wise at this point without a serious revision to the ice allocation to each team and we simply do not have the numbers player wise for this unless everyone from HL jumps to rep which typically does not happen. Previous team recommendations should be followed from the email on Nov 12 with the projections based on current badger registrations, any additional teams can be determined at tryouts based on the tryout registration numbers. Any coach awarded a team outside of the projections must be told that their team may be pending tryout registrations.</p> <p>Badger Bowl - Are we doing this again? If so Dec 30th is likely the best date ice wise. Jan 2,3,4 is too busy already with games restarting and prior to Dec 30 is Xmas so I see this as the only good option. We have U18AA and U15A with two hours of practice ice at Walker 1. We can use those hours to host the badger bowl which would give us 7-10pm. We can add ice after this as well. Walker 2 at the moment has open ice from 7:00-8:30pm if we need more ice or Seymour Hannah has 6-9pm</p> | <p>Mike to provide by Jan 2026.</p> <p>Yes we are proceeding.<br/>Steve, Matt, Darryl, Kevin will be project leads.</p> |
|--|---|---|

|  |  |  |
|--|--|--|
|  | open on Dec 30 on SP1 as well as other rinks open so we could get whatever we needed and I could juggle the ice around to get that and remove Walker 1. If you want to make a go of this, we would need to know how many can make it and what teams are to be included and then determine how many teams and ice that we need. Then I would need to know what rink you want to hold this at. We would also need someone to be appointed the lead for this and I will assist with the ice and setup as needed. This should be determined within a week of this meeting. |  |
| <b>16. Tournament Update-<br/>Trish/Cory</b> | 79 Teams - require one more for U11 level. Schedules are now posted. Still waiting on 1 U11 team - have offered it up for 50% off today to GHGHL teams - just waiting to see if anyone jumps in. Arenas are mainly BBA and Seymour but are also Merriton, Walker & Ridley. Volunteer list to follow Rep tournament profit was just under \$50K (included hotels).  | Trish will provide.  |
| <b>17. New Business</b>                      |  |  |
|  | Event (Santa Dec 20)   | Christian to communicate with families that Santa will be at arenas on Dec 20 at session times.  |
|  | Donation (Jr Badger Family - Deuck) donation motion  | All in favour - motion to proceed. Cory provides it to Steve in order to be given to the family. |
|  | Confidentiality forms - Grace  | Outstanding to collect from is Emily, Tanya.   |
| <b>18. Round Table</b>                       |  |  |
|  | Cory presented a door sign for Rep teams to utilize. Initial stages - no motion for purchase; quote is \$8452 for 20 signs; comes with case; will be displayed for further review/comments.  | No further action.   |
|  | Live Barn association log in was requested by Leah.  | Leah to look into quotes and submit next meeting for motion.                                     |
|  | Sue indicated that she may not be able to attend the OW meeting Thursday night. OW was notified to have Grace in place but due to late notification, it could not be approved. Voting may occur on a topic so Sue will try her best to attend. OW sent out emails in regards to policies for helmets and music. Sue will forward.  | No further action.   |
| <b>Meeting adjourned - 8.27 pm</b>           |  |  |